

Girls Inc of Worcester

April 15, 2011

Dear Parent/Guardian,

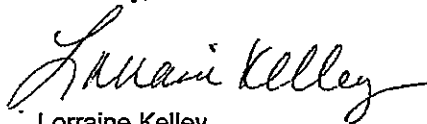
Girls Inc. of Worcester has been successful with the **sign-out** policy at Camp Kinneywood and we now feel a **sign-in** policy will also be beneficial. Starting 2011 summer camp season when you drop-off and pick-up your child/children at the club, camp or a bus stop, you must sign them in and out with the designated staff person. This staff person will be the one you give notes and updated information to.

If you are making a payment, please be sure to write your child/children's name in the memo area of your check. This is especially helpful when the child/children's last name is not the same as the parent/guardian. All payments are to be made at Girls Inc. 125 Providence St. Worcester, MA (Winthrop House).

If for some reason your child/children are not coming to camp, you need to call to let us know. Camp Kinneywood phone number is 508-752-8024 or call 508-755-6455 x23 and leave a message on the machine, so we are not worrying about your child/children.

Once again, thank you for your continued support.

Sincerely,



Lorraine Kelley
Director of Operations & Finance
(Interim Camp Director)